



OXENFREE FILM & MOTION

Lead Editor Position Description

COMPANY INFORMATION

Company Name: Oxenfree Film & Motion

Location: Orlando, Florida

Website: www.oxenfree.film

Social Media: [Instagram](#) | [Facebook](#) | [LinkedIn](#) | [Vimeo](#)

POSITION OVERVIEW

Position: Lead Editor

Level: Senior

Department: Creative

Type: Employee - Full-Time

Reports To: Post-Production Director

Location: Orlando, Florida

Rate: Starting at \$43,000/year salary, no overtime

Schedule: 40 hours/week, Monday through Friday

Benefits: Unlimited PTO, Holiday Pay, 401(k) with 4% Match, Parking Pass

Description: The Lead Editor is responsible for assembling recorded film and video footage, applying artistic editing techniques, and creating a high-quality, finished project that accurately reflects the vision of the Creative Director and Post-Production Director.

We're looking for a highly-detailed individual with expert knowledge of modern video editing techniques, ability to visualize directorial concepts, uphold the Oxenfree post-production workflow, and work according to project deadlines.

RESPONSIBILITIES

- Meet with the Creative Director and Post-Production Director to determine production vision
- Provide direction and support to Editors and Assistant Editors on all projects
- Review raw material to determine shot list
- Manage and execute the recording of virtual events via Zoom or OpenReel
- Manipulate film and video footage using modern editing techniques
- Maintain continuity while moving shots according to scene value
- Trim footage and put together the rough assembly of each project
- Insert dialogue, sound effects, music, graphics, and special effects
- Ensure the project follows a logical sequence and the creative vision
- Consult with the Post-Production Director and Producer throughout the project
- On-set roles include DAM, DIT, Script Supervisor

QUALIFICATIONS

- AA/AS degree in film or video preferred, or equivalent working experience
- Understanding of film theory, the hero's journey, and story structure
- Experience with structuring and managing teams and/or productions
- Proficient in the Adobe Creative Suite
 - Premiere Pro
 - After Effects
 - Audition
 - Photoshop
 - Illustrator
- Proficient in Davinci Resolve
- Strong familiarity with MacOS
- Knowledge of codecs (ProRes, H.264, etc.)

ADDITIONAL SKILLS

(not required)

- Experience with modern business tools and services
 - Google Workspace Apps
 - Monday.com
 - Slack
 - Descript, Frame.io, Open Reel, Vimeo, YouTube, Zoom

HOW TO APPLY

To apply for this position, please send your resume to jobs@oxenfree.film